

18th March 2020

IEC Ltd. Communication on Coronavirus (COVID-19)

In response to the evolving outbreak of the Coronavirus (COVID-19), IEC Ltd are closely monitoring the guidance given by Public Health England and the <u>UK Government</u>. The safety and well-being of our employees, manufacturing partners and wider stakeholders are at the forefront of the measures we have put in place, with examples listed below:

- Increased handwashing and working area cleaning
- Home working arrangements put in place
- Advancing order dispatch preparation to reduce forward load in the warehouse
- All forward travel plans put on hold
- Customer/partner contact via phone/video conference only
- Site visitors limited to support service personnel only (i.e. distribution & delivery)

In close collaboration with our global supply chain, all necessary actions are in place to ensure the continuity of products through these challenging times. We will update you if this situation changes.

We are also actively formulating bespoke plans with many of our valued customers, to help mitigate associated risk in relation to current and future projects.

If you would like to discuss your company's specific needs, please do not hesitate to get in contact.

All our locations remain open and our staff are contactable via our main switchboard, as below.

T: 01202 339559 E: <u>info@iecltd.co.uk</u>

Kind regards

Dr Joe Thomas

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